

ADMINISTRATION COMMITTEE AGENDA
SEPTEMBER 14, 2026
5:30 PM

- 1. Call to Order**
 - a. Godfrey, Nemi, Abbott, Bradt, Casale, Elder, Robins
- 2. Approval of Minutes of July 27, 2026**
- 3. Community Safety and Security Committee Agenda**
- 4. Community Services Committee Agenda**
- 5. Infrastructure Committee Agenda**
- 6. Treasurer's Office**
 - a. Authorizing to Forgive Taxes on Certain Property in the Town of Niagara and Return this Property to the Tax Rolls
 - b. Purchase of In Rem Property
- 7. Real Property**
 - a. Real Property Tax Corrections/Cancellations No. COE-2026 D
- 8. Risk Management**
 - a. Waiver of RFP for Professional Service and One Year Extension of Medicare Advantage Contract
- 9. Information and Adjournment**

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
July 27, 2026
5:30 PM

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey A. Nemi R. Bradt J. Elder C. Robins M. Hill	R. Updegrove C. Joerg K. Alexander T. Farrell J. Pitarresi P. Lopes K. Schuler H.Soles	M. Filicetti, Sheriff's Office S. Healey, District Attorney J. Sheehan, Probation D. Leven, Fire Coordinator V. Pearson, Public Health K. Ball, Office for the Aging D. Jablonski, Employment & Training L. Holmes, SUNY Niagara S. Durante, SUNY Niagara G. Meal, Public Works J. Gaston, Parks J. Donnelly, Engineering T. Quattrini, Information Technology
EXCUSED:	R. Abbott M Casale		

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:37 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of June 8, 2026. A motion to approve the minutes was made by A. Nemi. C. Robins seconded them. The minutes passed unanimously.

3. Community Safety and Security Committee Agenda

a. Office of the Sheriff

- i. Sole Source Foster and Freeman USA Inc of Crime-Lite for Forensic Laboratory
- ii. Sole Source Tyler Technologies for Support and Maintenance of Tyler Technologies Software
- iii. Wilmac Sole Source Designation for Service and Maintenance of NICE System
- iv. Sole Source CLPS, LLC for Support and Maintenance of Threat Assessment and Management Software
- v. Sole Source OCV, LLC/Thesheriffapp.com for Sheriff's Website and App Maintenance
- vi. Budget Mod. – Create & Fill Two Temporary Deputy Sheriff Positions
- vii. Budget Mod. – Accept 2026-27 Gun Involved Violence Elimination (GIVE) Grant
- viii. Budget Mod. – Accept FY2025 Stonegarden Grant
- ix. Budget Mod. – Accept FY2025 & FY2026 Statewide Interoperable Communications (SICG) Formula Grant
- x. Accept FY2025 & FY2026 Public Safety Answering Point (PSAP) Grant
- xi. DV Brown Remediation of Duct Work and Ceiling Project Change Order No. 1
- xii. Amended Negative Declaration of Environmental Significance for Jail Housing Addition Project
- xiii. Emergency Repair for Mount View Communications Tower
- xiv. Extend Intermunicipal Agreement with Town of Wheatfield for Enhanced Police Protection
- xv. Committee Approval – Apply for Domestic Violence Grant

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
July 27, 2026
5:30 PM

- b. **District Attorney**
 - i. Acceptance of GIVE Grant
 - ii. Request for Waiver of Purchasing Guidelines for Professional Services for District Attorney, Conflicts, and Public Defender Contracts
- c. **Public Defender**
 - i. Committee Approval – Apply for Indigent Legal Services Family Court Grant
- d. **Probation**
 - i. Budget Mod. – Accept GIVE Grant
 - ii. Accept CRTF Grant Award
- e. **Fire Coordinator/Emergency Services**
 - i. Award of Bid for Rescue Equipment
 - ii. Create & Fill Temporary Emergency Medical Technician
 - iii. Authorization Execution of MOU- Vehicle Use Agreement with Orleans County Emergency Management Office

D. Godfrey made a motion. R. Bradt seconded it. Passed unanimously.

4. Community Services Committee Agenda

- a. **Department of Public Health**
 - i. Budget Modification – Lead Rental Registry Program-Environmental Division
 - ii. Budget Modification – Healthy Neighborhood Program-Environmental Division
- b. **Office for the Aging**
 - i. Abolish (3) PT Aging Services Aides
- c. **Employment & Training**
 - i. Budget Modification – Increase in 2026 Summer Youth Employment Program (SYEP) Funding
 - ii. Budget Modification – Accept New York Systems Change and Inclusive Opportunities Funds (NY SCION-OMH) 2026-Additional Funding
- d. **SUNY Niagara**
 - i. Approval of SUNY Niagara (NCCC) FY 2026-2027 Maintenance & Operating Budget

J. Elder made a motion. A. Nemi seconded it. Passed unanimously.

5. Infrastructure Committee Agenda

- a. **Parks**
 - i. Budget Modification - Mowers
 - ii. Agreement with the Newfane Youth Football League and Cheerleading
- b. **Engineering**
 - i. Bridge Rehab, Wilson Burt Bridge over Eighteen Mile Creek Phase 2, Town of Newfane, Federal Aid Local Project Agreement
 - ii. Hartland Rd Bridge over Golden Hill Creek Consultant Amendment No. 3-Final
 - iii. Budget Modification – Feigle Rd and Fisk Rd Consultant Agreement – Popli Architecture & Engineering & LS, DPC - EPN2404
 - iv. Budget Modification – Feigle Rd and Fisk Rd Contractor Agreement – Hunting Valley - EPN2220

NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
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5:30 PM

c. Highway

- i. Acceptance of Amendment B 2024-2025 NYSDOT Snow and Ice Agreement

R. Bradt made a motion. C. Robins seconded it. Passed unanimously.

6. Board of Elections

- a. Committee Approval to Renew Absentee Ballot Pre-Paid Postage Grant
- b. Committee Approval to Renew Vote by Mail Grant
- c. Committee Approval to Renew Ballot by Mail Grant
- d. Committee Approval to Renew Technology Innovation & Election Resource (TIER) Grant

C. Robins made a motion. A. Nemi seconded it. Passed unanimously.

7. Human Resources

- a. Appointment Assigned Counsel & Conflict Administrator

J. Elder made a motion. D. Godfrey seconded it. Passed unanimously.

8. Real Property

- a. Real Property Tax Corrections/Cancellations No. COE-2026 C

R. Bradt made a motion. A. Nemi seconded it. Passed unanimously.

9. Risk Management

- a. Waiver of RFP for Extension of Medical Claims Administration Contract Between and Among Niagara County, the Niagara County Health Plan, and NOVA Healthcare Administrators, Inc. as Third-Party Administrator

R. Bradt made a motion. C. Robins seconded it. Passed unanimously.

10. Adjournment

A motion was made by D. Godfrey to adjourn. A. Nemi seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:40 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

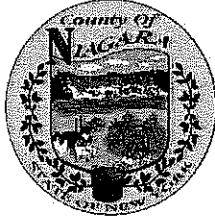
Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA September 14, 2026

1. Call to Order
 - a. McKimmie, Godfrey, Bradt, Nemi, Elder, Abbott, Farruggia,
2. Approval of minutes from previous meeting
3. Sheriff
 - Res. – Accept Police Traffic Services Grant.
 - Res. – RP Oak Hill Building Co Inc Walk-in Cooler & Freezer Project Change Orders 6-13 and Contract Extension.
 - Res. – Extend Mission Critical Partners Contract for Radio Tower Design, Procurement and Construction Services.
 - Res. – Award Contract for Emergency Electrical Repair to Ferguson Electric.
 - Res. – Accept Paul Coverdell Forensic Sciences Improvement Grant for Forensic Lab.
 - Res. – Sole Source Purchase of Replacement Parts for Meridian Portable Barrier from Meridian Rapid Defense Group.
 - Res. – Sole Source Purchase of DNA Analysis Supplies from Promega for Forensic Lab.
 - Res. – Accept Extension of FY23 Domestic Terrorism Prevention Grant.
 - Res. – Budget Mod. – Accept Child Passenger Safety Grant.
 - Res. – Accept Highway Traffic Safety Grant.
 - Res. – Accept Highway Traffic Safety Grant for Forensic Lab.
 - Res. – Accept Office of Victim Services Grant.
 - Res. – Award RFP for Inmate Communication Services.
 - Res. – Budget Mod. – Abolish Forensic Scientist I & Create & Fill Forensic Scientist II.
 - Res. – Budget Mod. – Abolish Crime Analyst Position and Create & Fill Account Clerical IV.
4. District Attorney
 - Res. – Budget Mod. – Criminal Justice Discovery Reform Grant
5. Public Defender
 - Res. – Waiver of Residency Request
6. Probation
 - Res. – Accept Classification 13A Funds for 2026-2027
7. Fire Coord/Emerg. Svcs.
 - Res. – Acceptance and Budget Mod. – SHSP 2025 Homeland Security Grant.
 - Res. – Acceptance and Budget Mod. – EMPG FY2025 Homeland Security Grant.
8. Conflicts
 - Res. – Abolish Full-Time Attorney Position/Create & Fill Part Time Attorney Position.
 - Res. – Additional Milor/Office Improvements.
 - Res. – Abolish Conflict Attorney Position/Create & Fill First Assistant Conflict Attorney.



Community Services Committee

AGENDA - Meeting of September 14, 2026

1. Call to Order

- a) Abbott, Bradt, Gooch, Godfrey, Nemi, Robins, Speranza

2. Approval of Minutes of July 27, 2026

3. Department of Public Health

- a) Greyline Signs Inc. Sole Source Designation for NFTA Advertising Services
- b) Budget Modification – Nursing Division

4. Department of Mental Health

- a) Accept New York State Office of Mental Health C-SPOA Enhanced Funding
- b) NYS OASAS Contract Agency State Aid COLAs
- c) Accept SAMHSA System of Care (SOC) Grant – Abolish/Create Position
- d) Accept SAMHSA Adult Suicide Prevention Grant/Hope Speaks Niagara
- e) Accept NYS OASAS Regional Opioid Abatement Funding

5. Department of Social Services

- a) Budget Modification – Flexible Fund for Family Services

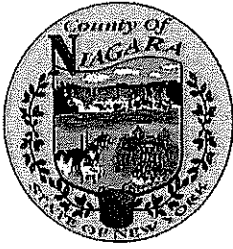
6. Youth Bureau

- a) New York State Aid Application

7. Office for the Aging

- a) Abolish Fiscal Administrator/Create and Fill Account Clerical IV

8. Motion to Adjourn



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY SEPTEMBER 14, 2026
MEETING NO. 9
5:30 PM

1. Call to Order

Foti, Robins, Farruggia, Myers, Abbott, Bradt, Gooch

2. Meeting Minutes – Approval

a. July 27, 2026

3. Water District – Approval

- a. Capital Project Creation, Shawnee Road Pump Station Upgrades
- b. Capital Project Creation, Robinson Road Pump Station Upgrades
- c. Budget modification – Water – Water Treatment Plant Coagulation Basin Restoration

4. Information Technology – Approval

a. Acceptance of Grant

5. Environmental/Solid Waste – Informational

a. Leachate Regulations

6. Parks – Approval

- a. Disc Golf Tournament, Western New York Disc Golf Club – Burmaster Park
- b. Snowmobile Federation of Snowmobile Clubs

7. Buildings and Grounds – Approval

a. Lennel Agreement for work at the New Public Works Building

8. Engineering – Approval

- a. Budget Modification – Barton & Loguidice, Ewings Rd / 18 Mile Crk and Quaker Rd over Golden Hill Crk – EPN2215, NO.3
- b. Amendments
 - i. Rapids Rd: Raymod Rd – Goodrich Rd & Raymond Rd: Rapids Rd – Dysinger Rd Erdman Anthony – EPN2008, NO.4
 - ii. Burmaster Park, Natural Playground, Fisher Associates – EPN2312, NO.5 - Final
 - iii. Hess Road Culvert #2424, CHA – EPN2130, Reduce/NO.2 – Final
- c. Change Order
 - i. Rapids Rd: Raymod Rd – Goodrich Rd & Raymond Rd: Rapids Rd – Dysinger Rd No Cost Time Extension, CATCO – EPN2008, NO.1
 - ii. Magistrate Courtroom, Lkpt, The Payton Barlow – General Contractor – EPN2403, NO.2 - Final
 - iii. Magistrate Courtroom, Lkpt, Danforth – Plumbing – EPN2403, NO.2 - Final
 - iv. Magistrate Courtroom, Lkpt, Danforth – Mechanical – EPN2403, NO.2 - Final

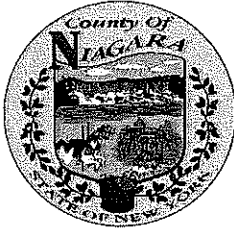
v. Magistrate Courtroom, Lkpt, CIR – Electrical – EPN2403, NO.2 - Final

9. Fleet – Approval

- a. Budget Modification – OT and Retirement Payout

10. Administration – Approve

- a. Shared Services Agreement Between NYSDOT and Niagara County
- b. Closing out Capital Projects 2025/2026
- c. Approving Capital Projects 2026
- d. Capital Improvements Project Funding from Fund Balance and Federal/State Aid 2026



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: August 24, 2026

Department Submitting agenda item: Treasurer's Office

Date of Committee Meeting:

Title: Authorization to Waive Certain Property Taxes for Property at Pennsylvania Ave., Town of Niagara

Brief Summary: Waive Certain Property Taxes

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs: None

Benefits & Risks:

**AUTHORIZATION TO FORGIVE TAXES ON CERTAIN PROPERTY IN
THE TOWN OF NIAGARA AND RETURN THIS PROPERTY TO THE TAX ROLLS**

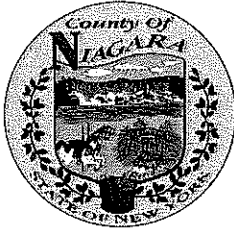
WHEREAS, certain county owned property located in the Town of Niagara and identified as Parcel ID 293000: SBL # 130.15-5-5 located on Pennsylvania Avenue, consisting of 0.66 acres has a current tax delinquency within the county tax software system,

WHEREAS, the aforementioned property was acquired at by the county at via a prior tax foreclosure action, and

WHEREAS, the county successfully sold this property during the 2026 in-rem sale, and

WHEREAS, this resolution allows for the positive usage of a property not utilized by the county and for the collection of property taxes upon the same, now therefore be it

RESOLVED, the Niagara County does agree to forgive County tax liens on the above described property from 2008 through 2026.



Administration Committee

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Today's Date: August 27, 2026

Department Submitting agenda item: Treasurer's Office

Date of Committee Meeting: September 14, 2026

Title: Purchase of IN REM Property

Brief Summary: Affirm sale of IN REM property

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs: None

Benefits & Risks:

PURCHASE OF IN REM PROPERTY

WHEREAS, online bidding took place from July 22, 2026 commencing at noon through August 5, 2026, at 10:00 am for the public auction for the sale of properties acquired by the County of Niagara by its In Rem Action, and

WHEREAS, as a result of said auction, the attached list of properties were struck down to each of the named individuals for the price indicated for each parcel, said price being the highest bid price received, now, therefore, be it

RESOLVED, that the purchase offers set forth in the attached list and any alternate bidder from the sale herein referenced be, and the same hereby are, accepted and the Chairman of the legislature is hereby authorized and directed to execute suitable quit-claim deeds, subject to the approval of the County Attorney, upon the receipt by the County Treasurer of the entire balance due on the purchase price of said properties, at which time said deeds, as provided in the terms of sale shall be recorded in the Niagara County Clerk's Office in the name of the respective purchaser.

ADMINISTRATION COMMITTEE

N.C. IN-REM 2023 AUCTION
Index #E181956/2023

Lot#	Serial#	SBL#	Purchaser	Bid Price
1	2023-011	79.00-2-18.7	Thomas Bell	\$ 5,700.00
2	2023-012	91.00-1-16	Eric Guenther	\$ 4,400.00
3	2023-018	55.00-1-52	Andrew Licht	\$ 5,100.00
5	2023-023	70.00-1-20	Hawdang Abdullah	\$ 37,500.00
6	2023-029	101.11-1-19	Bruce Andrews	\$ 125,000.00
8	2023-049	90.00-3-29	Vadzim Supruniuk	\$ 8,700.00
10	2023-056	124.01-3-2.2	Steffany Gailor	\$ 1,050.00
13	2023-068	168.02-1-41	Opoverwatch Inc	\$ 51,700.00
16	2023-084	38.16-1-25.1	J&A Asset Group LLC	\$ 2,400.00
17	2022-061	38.16-2-74	TNT 716	\$ 32,700.00
19	2023-099	130.82-2-12	Lori Printup	\$ 5,100.00
20	2023-100	130.82-2-15	Grigoriy Vorobey	\$ 1,553.00
21	2023-101	130.82-2-17	Grigoriy Vorobey	\$ 28,847.00
22	2023-105	130.83-2-7	Express Excellence LLC	\$ 850.00
23	2023-106	130.83-2-9	Andrew Rajczak Jr.	\$ 300.00
25	2023-116	131.46-1-1	Karen M Gill	\$ 7,200.00
26	2023-125	144.26-3-4	Joel Hutchinson	\$ 13,500.00
29	2023-134	145.11-1-13	Joshua Doel-Morales	\$ 12,900.00
30	2023-138	146.13-2-36	Jenna Thomas	\$ 3,050.00
31	2023-139	146.13-2-5	Jean Junior Louis Jeune	\$ 3,000.00
32	2023-141	146.17-4-100	Sean Reed Jr.	\$ 530.00
35	2022-118	59.10-1-10.1	Anthony Santarosa	\$ 8,200.00
38	2022-127	59.14-1-28	Anthony Santarosa	\$ 35,100.00
44	2023-203	162.16-1-3	Joel Hutchinson	\$ 41,300.00
45	2023-219	23.00-2-30	David D'Aloise	\$ 570.00
46	2023-220	24.00-1-52.1	Benjamin Connolly	\$ 8,300.00
47	2023-222	35.00-1-53	Mark Voisinet	\$ 5,600.00
49	2023-225	49.00-1-87	Michael Fedkiw	\$ 16,900.00
50	2006-458	130.15-5-5	Mark Matiasz	\$ 7,500.00
				\$ 474,550.00



Administration Committee

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Today's Date: 9/9/2026

Department Submitting agenda item: Real Property

Date of Committee Meeting: 7/14/2026

Title: Real Property Tax Corrections NO. COE-2026 D

Brief Summary:

Authorization to correct county tax billings and to approve tax refunds/credits based upon the recommendation of the Real Property Tax Director.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Approval

Associated Costs:

Benefits & Risks:

**REAL PROPERTY TAX CORRECTIONS/CANCELLATIONS
NO. COE-2026 D**

WHEREAS, the Director of Real Property Tax Services has received applications for refunds and / or corrections applicable to various outstanding Niagara County tax liens, or has been made aware that unenforceable tax liens exist upon certain real property owned by the State of New York and / or the United States, and

WHEREAS, the Director has investigated the claimed erroneous assessments and / or unenforceable liens in accordance with sections 554, 556, and 558 of the New York State Real Property Tax Law, now therefore, be it

RESOLVED, that the applications and / or lien cancellations be approved and / or denied as set forth in the attached Exhibit No. COE-2026 D, which is made a part hereof, and subsequently be charged back to the applicable town, city, special district and school district within the County of Niagara.

ADMINISTRATION COMMITTEE

EXHIBIT # COE-2026 D Page 1 of 1

City of Lockport

RPTS # 37-2026

Owner: Ten Simonds Holdings

<u>SBL #</u>	<u>Tax Year</u>	<u>Tax Warrant Reduction</u>
108.83-2-23	2025	\$ 3,588.79

This property is 100% tax exempt and should have received a Municipal property tax exemption. This property did have a PILOT and paid their PILOT invoice of \$3,588.79 on time. Ten Simonds Holdings is still responsible for the County Refuse charge including interest

This constitutes an unlawful entry error according to Real Property Tax Law 550 (7) a. In light of this, the 2025 Niagara County tax billing in the amount of \$3,617.29 shall be reduced by \$3,588.79 to \$28.50.

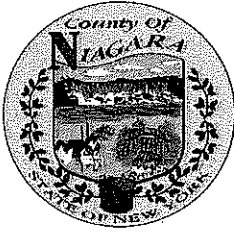
Original billing: \$ 3,617.29

Revised billing: \$ 28.50

Corrections to previously issued Niagara County Tax Billings

Filename: COE-2026 D

Date: September 14, 2026



Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

Today's Date: 09/09/2026

Department Submitting agenda item: Office of Risk Management

Date of Committee Meeting: 09/14/2026

Title: Waiver of RFP and 1 Year Extension of the United Healthcare ("UHC") Medicare Advantage Contract at a below market rate increase for the 2027 Niagara County Health Plan Year

Brief Summary: This Resolution is a request to waive the Request for Proposal process for this professional service and authorize the Plan Administrator of the Niagara County Health Plan ("NCHP") to execute a 1 year extension of the contract between NCHP and UHC for an insured policy Medicare Advantage Plan for retirees at a 2.5 % limited rate increase as compared to the market benchmark of 26%.

If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.

Please provide date approved: N/A

Action Requested: Associated Costs: Waiver of RFP and authorization for 1 yr contract extension, insurance policy renewal.

Benefits & Risks: The benefit is a limited rate increase to an existing Medicare Advantage Plan offering, with no disruption to retirees. The risk would be a much higher rate increase if the County goes to the marketplace for proposals, given the known benchmark and average rate increases for 2027 for Med Advantage Plans.

Waiver of RFP for Professional Service and 1 Year Extension of Medicare
Advantage Contract and Authorizatuion to Place Insurance Policy

WHEREAS, Niagara County, the Niagara County Health Plan ("NCHP") and the Niagara County Legislature previously authorized the signing and delivery of a current contract between the NCHP and United Healthcare, Inc. for Medicare Advantage Plan coverage and benefits, and

WHEREAS, UHC has rendered professional and competent services to the County and to NCHP pursuant to said contract, and

WHEREAS, NCHP requires, and UHC has offered, to render the same professional services set forth in said agreement for an additional one (1) year contract extension period at a below market rate increase of 2.5%, as compared to the WNY market benchmark of 26%, and

WHEREAS, such measures serve to limit disruption to current Medicare— eligible retirees, and provide continuity of service; now, therefore, be it

RESOLVED, that the Niagara County Legislature hereby waives a request for proposal for this professional service and approves the amendment o the agreement between NCHP and UHC extending such engagement to an additional one year period beginning January 1, 2027 to December 31, 2027 at a 2.5% rate increase over the current 2026 pricing schedule for services and benefit coverage, and be it further

RESOLVED, that the Chairman of the Legislature or County Manager is hereby authorized and directed to execute said contract in form and content as reviewed and approved as to legal form by the Niagara County Attorney.

ADMINISTRATION COMMITTEE